

EDUCATOR PERFORMANCE REVIEW

PERFORMANCE REVIEW FORM

0 – Did not perform the task at all
2 – Partially achieved
4 – Good performance

1 – Paid minimum attention to the task
3 – Average Performance
5 – Excellent/Brilliant work done

Background information

The Educator is a professional in a noble calling to train the learners of our country. They are leaders who provide academic guidance and tools to empower learners to access knowledge skills and attitudes. They work in cooperation with Principal, Senior Management Team (SMT), Parent Educator and Learner Association (PTLA) in a team spirit. Achieving academic excellence requires that the Educator works collaboratively to direct and nurture all learners and colleagues and communicate effectively with the Department of Education and parents when necessary. Inherent in the position are the responsibilities for researching planning, scheduling, curriculum execution, extracurricular activities, personnel management, emergency procedures, and facility operations.

****Refer to job description if unsure of responsibilities.**

1. MASTERING CONTENT AND CURRICULUM

-Designs lessons which foster learner learning.

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

-Prepares the right teaching / learning materials for his/her lessons

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

-Prepares lessons based on the syllabus of the grade taught

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

2. PRESENTING ORGANISED INSTRUCTION

-Appears presentable in line with the desired dress code

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

-Develops and presents lessons in a clear and logical manner.

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

-Uses instructional methods that promote desired learning.

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

-Engages all students in the learning process.

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

3. MANAGING FOR EFFECTIVE LEARNING

-Effectively manages learners behavior

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

-Organizes the classroom for effective learning

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5



-Maximizes use of resources and materials

Principal	0	1	2	3	4	5
Educator	0	1	2	3	4	5

4. MONITORING AND ASSESSING LEARNER ACHIEVEMENT AND PROVIDING PROACTIVE FEEDBACK TO PARENT

-Uses a variety of assessment tools and strategies

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

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EDUPAC- proficiency

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

5. PROMOTING DIVERSITY AND EQUITY

-Creates a climate conducive to the promotion of positive learner involvement, self-concept and achievement.

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

-Demonstrates high expectations for all learners

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

6. SHARING COLLEGE GOALS AND VALUES ESPECIALLY BEING TEAM PLAYER

Educator	0	1	2	3	4	5
Principal	0	1	2	3	4	5

